

EMPLOYMENT COMMITTEE

THURSDAY, 24TH SEPTEMBER, 2020

PRESENT: Councillor: R Charlwood,
G Latty and J Lewis

1 Election Of Chair

RESOLVED – That Councillor R Charlwood be elected as Chair for the duration of the meeting.

2 APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS

There were no appeals against refusal of inspection of documents.

3 EXCLUSION OF PUBLIC

RESOLVED – That Appendix 2 to the report entitled 'Appointment of x 3Chief Officers in Public Health, to in Minute No. 7 be designated as exempt from publication under the provisions of Access to Information Procedure Rule 10.4(1) and (2) and on the grounds that, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information by reason of the need to maintain the competitive nature of the interview process and to retain information submitted by individual applicants in confidence, as disclosure could undermine the process, future appointment processes, or the outcome on this occasion to the detriment of the Council's and public interest.

4 DECLARATION OF DISCLOSABLE PECUNIARY INTERESTS

There were no declarations of a disclosable pecuniary interests made at the meeting.

5 Apologies

There were no apologies for absence.

6 Governance Arrangements Regarding Recruitment to the Position of Chief Officer in Public Health (3 Posts)

The City Solicitor submitted a report which provided Members with an overview of the governance arrangements and format for this specific Employment Committee which had responsibility for recruitment to the Position of Chief Officer in Public Health (3 Posts)

RESOLVED –

- (a) To note the governance arrangements and format relating to the Employment Committee
- (b) The Council's requirements regarding the consideration and disclosure of confidential and 'exempt' information be noted
- (c) To note that the interview session had been arranged for Friday, 2nd October 2020.

7 Appointment of x 3 Chief Officers in Public Health

The Chief Officer (HR) submitted a report which outlined the process for the recruitment to the position of Chief Officer Public Health (3 posts)

The Head of HR, the HR Service Manager, Resources and Housing, Dr Kevin Smith, Deputy Director, Healthcare North East and Yorkshire Region Public Health England, Dr Ellis Friedman, Faculty Advisor and Faculty Treasurer, Jo Harding, Executive Director of Nursing and Quality, NHS Leeds Clinical Commissioning Group, Phillip Emms & Luke Judd (Gatenby Sanderson HR Consultants) were in attendance at the meeting in an advisory capacity.

Having considered the submitted report and appendices, the Committee undertook the formal recruitment process (Longlisting/shortlisting)

RESOLVED - That 6 candidates be called back for interview

At this point, the meeting was adjourned

The meeting was reconvened on Friday, 2nd October 2020

Councillors: R Charlwood (Chair), G Latty and J Lewis were in attendance

The Committee met to undertake the formal interview process for those candidates who had been shortlisted for the positions of Chief Officer Public Health (3 Posts)

The Head of HR, the HR Service Manager, Resources and Housing, Dr Kevin Smith, Deputy Director, Healthcare North East and Yorkshire Region Public Health England, Dr Ellis Friedman, Faculty Advisor and Faculty Treasurer, Jo Harding, Executive Director of Nursing and Quality, NHS Leeds Clinical Commissioning Group, were in attendance at the meeting in an advisory capacity.

The Committee were informed that two of the six candidates shortlisted for interview had subsequently withdrawn from the process.

Having considered the submitted report and appendices, the Committee undertook the formal interview process for the position of Chief Officer Public Health (3 Posts)

RESOLVED – That Kathryn Ingold be offered the position of Consultant/Chief Officer Public Health and Dawn Bailey be offered the position of Acting Chief Officer for 12 months – Public Health. The third position to be the subject of further discussion with the Head of HR and the Chief Officer HR in consultation with the Chair, this Employment Committee being reconvened if considered necessary. All offers subject to the conclusion of the associated notification processes (as set out within the Officer Employment Procedure Rules) and also subject the confirmation of any required approvals by the Secretary of State for Health and Social Care